

Veteran Advocate

Posted: August, 2022
Status: Full time. May include evenings and weekends.
Location: Flexible, Linn, Benton, or Lincoln counties in Oregon
Salary: Depends on experience.

Organizational Relationships: Reports to Director of Contracts and Outreach.

Agency Conformance Statements:

In the performance of their respective tasks and duties, all employees are expected to conform to the following:

- Perform quality work within deadlines with or without direct supervision
- Interact professionally with other employees, clients, donors, and outside agencies
- Work effectively as a team contributor on all assignments
- Work independently while understanding the necessity for communication and coordinating work efforts with other employees and organizations

Position Summary:

Responsible for helping veterans obtain and maintain stable housing, and a healthy lifestyle.

Essential Job Functions:

- Screen and assess veterans to determine what COI and other services they need and qualify for.
- Provide temporary housing to qualified veterans.
- Assist clients in planning, setting and maintaining relevant and achievable goals that promote sobriety and a healthy lifestyle. Help clients adjust plans as needed.
- Help clients obtain resources required to achieve and maintain goals, and to be successful.
- Coordinate services among multiple partner agencies, such as the VA Medical Center, GPD grant program, Vet Centers, Good2Go, schools and vocational training programs, Oregon Employment Department, placement organizations/firms, and other partners and providers.
- Advocate for, and act as ombudsperson for client veterans, as needed.
- Provide independent life skills assistance and training to clients, as requested or required.
- Provide ongoing support to veterans via telephone and other remote, in-person, written and other interactions and interventions.
- Perform data analysis, monthly and other reporting and documentation to the VA, COI management and others as required and in a timely manner.
- Proactively reach out to partners and key stakeholders for potential client referrals.

- Make presentations as needed, and attend virtual and in-person meetings with existing and potential partners and funders.
- Perform other duties as required or assigned.

Qualifications:

- BA/BS degree in a relevant major plus one or more years of case management experience with veterans, veteran families and veteran resources, or four years of directly related experience.
- Familiarity with U.S. military culture.
- Working knowledge of the financial and legal aspects of veteran case management.
- Dependable with excellent oral and written communication, and interpersonal skills.
- Crisis intervention experience.
- Detail oriented with strong organizational, computer, coordination and documentation skills.
- Initiative, results oriented, and the ability to work both independently and as part of teams in a highly collaborative manner.
- Ability to provide life skills assistance and training to veterans.
- Compassionate, caring, and a passion for helping veterans.
- Valid Oregon driver's license, a good driving record, and the ability to qualify as a driver on COI's automobile insurance policy.
- Safety oriented.
- Embrace and embody the mission, vision, guiding principles and goals of COI.

Preferred Qualification:

U.S. military veteran.

Working Conditions:

Work is primarily conducted in office setting on site with same-day travel and outdoor activities.

Special Position Requirements:

- Ability to make well-reasoned decisions affecting clients and staff.
- Ability to communicate effectively with clients, staff members, and outside vendors.
- Ability to understand and consistently follow the rules and policies of the agency.
- Ability to create and maintain the highest levels of confidentiality when dealing with client information and sensitive situations.

Compensation and Benefits:

- We believe in work-life balance, and provide flexibility regarding schedules and work locations when possible.
- We provide Paid Time Off and paid holidays to eligible employees.
- We provide medical, dental, vision, short- and long-term disability, and life insurance with COI covering a portion of the premium for medical and dental insurance for eligible employees.

About Community Outreach, Inc:

COI's mission is to help people help themselves lead healthy and productive lives. Founded in 1971, the organization provides basic human services for homeless and very low-income individuals and families in Linn, Benton and Lincoln counties in Oregon, including transformational housing, case management, nature-based childcare, food distribution, medical and dental clinics, and rehabilitative counseling.

Community Outreach responds to human needs by providing direct services, and by collaborating with other agencies and organizations. Community Outreach assists people without discrimination, and treats them with respect, integrity, and dignity. In the broadest sense, Community Outreach intends to relieve pain and suffering, lessen oppression, meet basic human needs, and promote justice, equality, and diversity. At the heart of every one of our social service programs lies one of these major principles. They guide our individual efforts, and inform the thousands of small-scale decisions and interactions Community Outreach is a part of every day. COI is embarking on a 2-year process to transform our services and culture to adopt equity diversity and inclusion practices and improve access for clients of color and other marginalized populations.

If qualified and interested, please submit your resume and cover letter,
including wage requirements to:

Human Resources

Community Outreach, Inc.

865 NW Reiman Ave, Corvallis, OR 97330 or

KDimmick@CommunityOutreachInc.org

No calls, please.